

**Pub Kamrup College**  
**Baihata Chariali- 781381**

For the purpose of efficient management and administration in line with the vision and mission, the college follows the decentralization principle as follows.

- The Governing Body
- The Principal
- The Vice Principal
- The Heads of the Departments
- The Faculty Members

**Administration and Management**

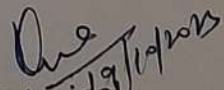
1. The Governing Body (GB) trustee holds the Executive Committee Meeting with the Principal to review the academic administration or any other agenda planned for the growth of the institution. Meetings are held at regular intervals in the college premises. Major policy decisions are taken in these meetings.
2. The Principal conducts meetings with all the Heads of the departments and faculties regarding academic activities, following up on the academic calendar, students' progress, etc.
3. The Principal ensures that in all these meetings the decisions taken in the GB Meetings are effectively enforced.
4. The Principal and Vice Principal also meet the members of the faculty of every department once in a semester to convey the management's viewpoint and also to motivate the faculty members to continue putting in efforts for ensuring over all good performance of the Institution.
5. The heads of the departments regularly conduct departmental meetings with all the members of their faculty to ensure the continuous improvement in the quality of the teaching-learning process.

**Participative Management**

The college promotes a culture of participative management at all levels right from the students up to the members of faculty. The College ensures participative management from students and teachers in the following committees.

1. Grievance Redressal Cell
2. Anti- Ragging Committee
3. Internal Complaint Committee
4. Sports Development and Management Committee
5. NSS
6. Bharat Scouts and Guides
7. Internal Quality and Assurance Cell

All these contribute towards the improvement of the institution.

  
Principal  
Pub Kamrup College  
P.O. Baihata Chariali