

Proceedings of the meeting  
held on - 2-6-2016. ~~in the presence of~~

Members Present:

1. Prasad
2. Blum
3. Shro.
4. Blum

Agenda of the Meeting:

- 1) Formation of Routine Committee.
- 2) fixation of seats in Degree and Hs classes.
- 3) Others.

A meeting of the academic committee was held on 2nd June/2016 under the chairmanship of Dr. B. Kr. Dev Choudhury, principal of the college in the presence of President of the Governing Body, Dr. P. Kr. Deka to discuss the above mentioned agenda. The meeting unanimously took the following resolutions:

1) The meeting resolves to constitute a routine committee in the following structure:

Convener: Nareayan Goswami. HOD, Economics

Members: 1) Jiban Sarma. vice-principal

2) Julia Saikia. HOD physics.

All the members of the committee are requested to prepare the daily class routine for both TDC and Hs classes, so that the new committee would be able to get the routine before the classes started.

2) The meeting resolves that ~~the~~ number of seats for TDC should be increased to 500 (in Arts) and 350 (in science) along with 250 and 150 in Hs Arts and Science respectively.

At last president of the meeting ~~of~~ thanks to all the members present in the meeting.



Blum  
2/6/16.



Routine Committee Meeting.  
10-06-2016,

Agenda of the Meeting:

- i) fixation of class time.
- ii) Provision of section in general classes.
- iii) Others.

Members Present.

1. Mr. (Jiban Sarma)
2. Nakayan Goswami (10/6/16)
3. IS

A meeting of the routine committee was held today under the chairmanship of Prof. Jiban Sarma. Convener Nakayan Goswami opened the agenda of the meeting before the members of the committee. The meeting took the following resolutions:

i) The meeting resolved that the classes will be started from 9.00 AM and concluded at 3.45 PM. The duration of each class will be 45 minutes.

ii) Since the number of students increases, there should 2 sections for both Science and Arts, i.e. Section A and B.

Section A: Contains Roll Nos. from 001 to 250 for Arts.

B Contains Roll Nos from 251 to 500.

For Science, Section A Contains Roll Nos from 001 to 175

Section B Contains Roll Nos. from 176 to 350.

iii) The meeting authorise its Convener to modify the routine if there is any need for that purpose.



Mr.  
10/6/16.

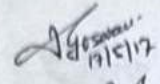
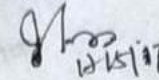


Routine Committee Meeting,  
17-05-2017.

Agenda of the Meeting.

- i) Preparation of daily class routine for the session 2017-18.
- ii) Inclusion of Members.
- iii) Others.

Members present.

- i) Nareayan Goswami: 
- ii) Jiban ch. Sarma: 
- iii) ISanku

A meeting of the routine committee was held today the 17<sup>th</sup> May/2017 in the vice-principal's chamber for preparation of the daily class routine for the session 2017-18. The meeting took the following resolutions after three hours discussion on the agenda.


i) The meeting resolved that the routine prepared for the last academic year, i.e. 2016-17 with the minor modification should continue for the next academic year, i.e. for 2017-18.

The committee authorise Nareayan Goswami, its Convener to look after the matter.

ii) Since the preparation of a routine is serious, one more member Dr. H.K. Haloi should be included in the committee.

The president of the meeting, prof. Jiban ch. Sarma offers thanks to all the members present in the meeting.



  
17/5/17



# Routine Committee Meeting.

28-05-2018

## Agenda of the meeting.

- 1) Preparation of daily class routine for the Session 2018-19,
- 2) Inclusion of BBA/BCA and B.Com course in the routine,
- 3) Others.

## Members present.

- 1) Jiban ch. Saha
- 2) Narayan Goswami
- 3) Julie Saha
- 4)

A meeting of Routine Committee of Pub Kamrup College was held to update and modify the existing routine of classes of different semesters dated on 28/05/2018. The said meeting took the following resolutions after a good discussion.

### Resolution 1:

The members present in the meeting resolved that the existing routine is can be continued with certain minor modifications with necessary provisioning of allotment of rooms for smooth conduct of classes.

### Resolution 2:

The meeting resolved that the committee have to consider the shifting of different departments to new Science Building and accordingly to have to provision and allot room not in for them for classes.



Approved  
Mrs.  
28/5/18

A Meeting of Routine Committee dt 01-06-2019

Agenda of the Meeting

The meeting is going to be occasioned on 01-06-2019 which will follow the following agenda —

Agenda 1. Preparation of New Routine for the new Session 2019-20.

Agenda 2. Others

Members present: 1. Jhr. 2. J. Barua 3. Narayan Goswami

A meeting of the said Committee was held on 01-06-2019 at the Vice Principals Chamber to discuss on the preparation of new Routine for the new Session 2019-20. The committee after a thorough discussion took the following resolutions —

The first resolution:

The committee took the resolution that a new routine have to be prepared for the new session and accordingly the task of performing or final preparation of new routine must have to be completed within before 04-06-2019.

The Second Resolution:

The meeting also resolved that in the Administrative Building certain rooms have to be allotted to the department specially Philosophy for newly shifting of the said dept in the 2nd Floor of the building (Administrative)





Routine Committee Meeting  
held on 04-09-2020

Agenda:

- 1) to consider the smooth conduct of online classes by following the existing (previous year) class routine.
- 2) others.

Members present in the meeting:

1. Narayan Goswami (N. Goswami)
2. Jiban ch. Sarma (J. Sarma)
3. Julie Salkia (J. Salkia)

4.

During the Covid-19 pandemic, the committee arranged a meeting on 04-09-2020 for smoothly running or conducting online classes and took the following resolutions —

Resolution 1

The committee members resolved that during this crisis period as the offline classes are not possible the different dept. have to be instructed to follow the existing routine (previous years) as far as possible and according each dept. have to arrange their or prepare the timing of online classes as their preferential time.



J. Sarma  
4/9/2020