

AQAR: 2010-11

Part – A

1. Details of the Institution

1.1 Name of the Institution

Pub Kamrup College

1.2 Address Line 1

Baihata Chariali

Address Line 2

Kamrup

City/Town

Baihata Chariali

State

Assam

Pin Code

781381

Institution e-mail address

principal@pubkamrupcollege.org

Contact Nos.

094351 19315; 099547 84294

Name of the Head of the Institution:

Dr B K Dev Choudhury

Tel. No. with STD Code:

03621 286300

Mobile:

094351 19315

Name of the IQAC Co-ordinator:

Dr Kamal Sarma

Mobile:

099547 84294

IQAC e-mail address:

kml.sarma9@gmail.com

1.3 NAAC Track ID

ASCOGN11667

1.4 NAAC Executive Committee No. & Date:

16-09-2004

1.5 Website address:

www.pubkamrupcollege.org

Web-link of the AQAR:

<http://www.pubkamrupcollege.co.in/AQAR.HTML/AQAR2010-11.docx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	--	2004	2004-09
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

07/04/2003

1.8 AQAR for the year

2010-11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR AQAR 2008-09 submitted to NAAC on 31-05-2010
- ii. AQAR AQAR 2007-08 submitted to NAAC on 10-06-2009
- iii. AQAR AQAR 2006-07 submitted to NAAC on 10-06-2009
- iv. AQAR AQAR 2005-06 submitted to NAAC on 22-06-2007

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme Arts Science

1.12 Name of the Affiliating University

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	11
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	-
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-

2.9 Total No. of members

2.10 No. of IQAC meetings held -

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff/ Students Alumni Other

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Ethics of Journalism – D. N. Bezbaruah, Eminent Journalist
2. Observation of World environment Day
3. Climate change and our future
4. AIDS awareness programme
5. Orientation Programme on Semester System- by Dr. Sanjay Dutta, Gauhati University
6. Plant resources of Assam – Its Importance in Traditional Knowledge and Modern Science

2.14 Significant Activities and contributions made by IQAC

- Orientation Programme on newly introduced Semester System for awareness
- Plantation Programme under the theme ‘Seuj Dharani Surakshit Dharani’ on world Environment Day
- Overall Academic Improvement –effort is given by inviting some renowned scholars, seminar, etc.
- Awareness generation about newly introduced semester system.
- Encouragement provided for applying different academic schemes

2.15 Plan of Action by IQAC/Outcome

To develop the undergraduate scenario of the College, IQAC and management prepared the plan of action for the year 2010-11.

Plan of Action	Achievements
<p>(a) Initiative to improve undergraduate academic scenario</p> <p>(b) Scholar Invitation</p> <p>(c) Talk/Seminar</p> <p>(d) Encouragement for applying against different academic scheme</p>	<p>(a) The management declares the 2010-11 academic session as the session of 'Undergraduate Academic Improvement'</p> <p>Visited by –</p> <p>(b) Physicist cum Pro VC Prof. Amarjyoti Choudhury, Tezpur University</p> <p>Director ranked scientist Dr. Tarun Sarma, NEIST, Jorhat, Assam</p> <p>Talk by renowned Psychiatrist Dr. Jayant Das, Gauhati medical College</p> <p>Talk on 'Ethics of Journalism' by Eminent Journalist' by D.N. Bezbaruah, Eminent Scientist.</p> <p>Orientation programme on semester system by Dr.Sanjay Dutta, Gauhati University.</p> <p>(c) Application made to Department of Bio technology-, and Grant for Institutional Biotech hub and Star College scheme is received for the overall development of Life Science.</p>

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Aim and Objective of the Plan: Undergraduate Academics Development:

Methodology:

- Faculty members are encouraged to participate in different workshop /training programme to cope up with the newer areas
- Comparative result analysis among different departments
- Frequent informal departmental test is to be followed.
- Study materials supply to the student should be habit
- Class of Tutorial – nature is encouraged

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	02	--	02	--
PG Diploma	--	01	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	04	01	--	--
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	04

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision/ update of regulation or syllabi are done by the Affiliating University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

College applied for the new Courses and programmes in newer areas approved by UGC and affiliating University in this year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	16	27	-	-

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	01	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	19	06
Presented papers	05	14	04
Resource Persons	-	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>IQAC in consultation with the Management and faculty members discussed for</p> <ul style="list-style-type: none"> • Introductory class talk on the scope and importance of the subject to make the student interested • Black board presentation of the topic by the student already taught in the class • Departments are suggested to take up field based study along with the syllabus oriented outreach activities.

2.7 Total No. of actual teaching days during this academic year 204 days

2.8 Examination/ Evaluation Reforms initiated by the Institution

<ul style="list-style-type: none"> • Informal departmental test is encouraged. • Open analysis of evaluation process among the respective departmental colleagues

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	05
---	---	----

2.10 Average percentage of attendance of students 82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	189	1.05	3.17	50.79	17.99	73
B.Sc	16	12.5	31.25		-	82.35
BBA	10	-	50	10	-	60
BCA	15	-	66.6	6.6	-	73.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Strength and weakness of the faculty members are collected by the IQAC through discussions; suggestions are intimated to the respective faculty. Coordinator and other members of IQAC keep contact with the Teacher's Unit as well as the teacher in-charge of the College students' Union body and chalk-out problems faced by the students and recommended for solution to the authority.

2.13 Initiatives undertaken towards faculty development IQAC

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	05
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	09
Others(Short Term Courses)	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	01	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Numbers of sensitization programmes in terms of workshop and training funded by different agencies are organized time to time by the College for capacity building and imbibing research culture among the student

- Seminar on Mental Health in the changing world
- Seminar on: Plant resource of Assam: its importance in traditional knowledge and modern science.

3.2 Details regarding major projects: Two major project proposals submitted to DBT under the Institutional Level Biotech Hub and Star College Scheme.

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	02	02	06
Outlay in Rs. Lakhs	3,45,000/-	2,50,000/-	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	02	-
Non-Peer Review Journals	-	16	11
e-Journals	02	-	-
Conference proceedings	02	03	04

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2 years	UGC	3,45,000/-	3,45,000/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (one) <i>(other than compulsory by the University)</i>	3months	IIT,Guwahati	-	Entire amont
Any other(Specify)	--	--	--	--
Total	--	--	3,45,000/-	3,45,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	03
Sponsoring agencies	--	--	--	--	Self

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year: Applied for one patent by Dr N N Talukdar Application No. 1669/KOL/2008 of 26/09/2008). Title- *Highly Efficient Catalyst from Banana plant for Transesterification of vegetable oils to Fatty Acid Methyl Esters*. Dr Talukdar has already received one patent Patent right- Indian Patent No. 222135 dated 23/07/2008. Title – *A method for isolation of Potassium Carbonate from Banana plant*.

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	-	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides -
and students registered under them -

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level

National level International level

3.22 No. of students participated in NCC events: There is no NCC unit in the college

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of awards won in NCC: NA

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- AIDS awareness programme
- Yoga Camp in collaboration with the NGO - Mohabahu Sangha, Baihata Chariali
- 5 days Volley Ball Coaching camp in the College
- Street Play on 'Domestic Violence'
- Seminar on 'Climate Change and Our Future' organized for the students from the feeder schools and students of the college
- Talk on 'Mental Health in the Changing World-the need'

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in sq.mtr.)	21728.8	-	-	21728.8
Class rooms	19 no.	-	-	-
Laboratories	13 no.	-	-	-
Seminar Halls	01 no.	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (in Rs.)	-	61,767/-	College fund	61,767/-

4.2 Computerization of administration and library

Library Committee and Librarian in consultation with IQAC have taken the initiative to computerize the library services.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	*22526	--	418	50,000/-	22944	--
Reference Books		--		15,000/-		--
e-Books	--	--	--	--	--	--
Journals	7	--	--	5,000/-	--	5,000/-
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)						

* Excluding the books purchased for the departmental libraries.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	01	--	--	--	01	01	--
Added	07	--	--	--	--	--	--	--
Total	27	01	--	--	--	01	01	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college authority in consultation with the IQAC planned to introduce networking of the computers of the Office, departments and library.

4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	2,15,000/-
iii) Equipments	75,000/-
iv) Others	1,31,000/-
Total :	4,21,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Career orientation for National level competition by 8th Maratha light infantry
- 2 months coaching classes for MAT/MCA entrance examination
- Orientation programme on semester system by Gauhati University

5.2 Efforts made by the institution for tracking the progression

The college authority track the progression of the students mainly through the HoD's of the departments. The departments keep the records of their students about their results, achievements, placement, etc. It is also done with the help of the Alumni association.

5.3 (a) Total Number of students

UG	PG	Ph. D.	BCA	BBA
1116	--	--	6	6

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	344	30.8		772	69.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
713	41	20	190	0	964	815	52	37	212	0	1116

***Although 10+ 2 section is in the college, here only UG students numbers are shown in the above table.**

Demand ratio: 1.24

Dropout %: 28

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college organize some activities like-

- Career Orientation for national level competition by 8th Maratha Light Infantry of Indian Army
- Two Month Coaching classes for MAT/ MCA Entrance examination by Department Computer Science

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	02	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

Various Career oriented programmes organized during this year are-

- Counselling for Information Technology, in association with NIIT, Chandmari, Guwahati
- Career Counselling programme in association with Trident Institution of Corporate Service, Guwahati

No. of students benefitted

156

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	20	03	--

5.8 Details of gender sensitization programmes

The college organize the following programme in this direction-
Street play and discussion session on domestic violence, 8th March, 2011.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	05	Entire admission fees was waived for five students
	26	& Twenty six students are benefited From the poor aid fund
Financial support from government	237	Rs 8,11,245/-
Financial support from other sources	--	--
Number of students who received International/National recognition	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Pub Kamrup College envisions being one of the pioneer higher educational institutions of the state. It aims to impart quality education to the students from all sections of the society and thereby, enable them to meet the needs and challenges of time. The College envisages to erect the proper platform for the teachers and taught to mould knowledge, morality and social commitment for building social order and discipline amidst the plurality and diversity of religion and culture of the nation.

Mission: Pub Kamrup College has been working with the mission to provide quality education to the young generation to prepare them as responsible citizen of the nation to face the challenges of time

6.2 Does the Institution has a management Information System

Already existing 'management information system' in 2009-10 is being continued in this session also. In addition to that:

- (a) The meeting of Governing Body with college faculties and other staff is seriously considered within the system.
- (b) The departmental meeting is also included in this system.
- (c) The other meeting with stakeholders, Student Union Body, etc., is also brought under this system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

A serious effort is taken to understand the facilities and limitation of newly introduced semester system. In this regard, a workshop is held where Dr. Sanjay Dutta, Deputy Director, Pre Examination training Centre, Gauhati University acts as the resource person.

- (a) Among the major students, the planning is made to chalk out the most promising students. Their family status, economic condition etc., are also monitored.
- (b) Parents' feedback is regularly discussed in HoD's meeting
- (c) The department is requested to analyze their respective university-result in the departmental meeting.
- (d) The Librarian is requested to provide priority and extra consideration to needy and most promising students.

6.3.3 Examination and Evaluation

To monitor and proper arrangement of the Examination, the College has an Internal Examination Committee. The Committee takes necessary steps for conduction and evaluation of the examination System.

- Class test, sessional examinations arranged by the College and Final Examinations arranged by the Affiliating University are smoothly conducted by the Committee
- Internal Assessment through – sessional examinations, seminar paper presentation on syllabus concern topic, Project work, Group discussion, Blackboard interaction etc.
- Evaluation through different co-curricular activities
- University Examination based evaluation

6.3.4 Research and Development

The College authority extends full support to the teachers to acquire higher qualification and competence in their respective fields. Two faculty members of Assamese department of our College have been recognized as Ph.D Guide by Gauhati University. Provisions of leave are made by the management for newly registered Ph.D scholars for necessary research works and to attend the Course work necessary for Ph.D degree.

Seven faculty members of the College have received minor research project during this session.

6.3.5 Library, ICT and physical infrastructure / instrumentation

In this year steps were taken to increase the number of text books, reference books, journals, etc. The amount spent on purchase of books and journals in the library are as follows-

Type	Numbers added	Amount spent
Text books	916	Rs. 2,29,000/-
Reference books		
Journals/ periodicals	7	Rs. 47,000/-

6.3.6 Human Resource Management

- Students are encouraged by the proven body to pursue skill based healthcare and tourism related course.
- Encouragement to deserving students to participate institutional/local/regional/state/national level sports events providing some encouraging fund.

During this year the College organized an Inter District College Level Volley Ball Competition and a five days Volley ball coaching camp.

6.3.7 Faculty and Staff recruitment

- Govt. Norms followed for recruitment of permanent faculties and staffs.
- Depending upon financial capabilities, guest faculties and temporary staffs are employed.

6.3.8 Industry Interaction / Collaboration

The College has collaborative and interactive relationship with some reputed institutes like IIT Guwahati, IASST, ASTEC, Tezpur University, Guwahati Biotech Park, etc. Experts from these institutes are invited to the College on different occasions like seminars, workshops, etc. Dr Julie Saikia, Associate Professor, Department of Physics has been selected as one of the Co Investigators of Indo-Japan Collaboration from Gauhati University in GRAPES Collaboration.

6.3.9 Admission of Students

- Students are selected for admission strictly on the basis of merit.
- The admission committee follow the Govt. as well as the Governing Body approved norms for admission.
- Major seats are entirely decided by the concerned departments

6.4 Welfare schemes for

Teaching	Group Insurance Scheme
Non teaching	Group Insurance Scheme
Students	PKCTU Merit Award, Mahendra Nath Deka Memorial Scholarship, NBMT Merit Award, Best Reading Room User Award, Best Borrower Award, Poor Aid Fund and Book Bank Facility.

6.5 Total corpus fund generated

25,83,000/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	College Academic committee
Administrative	No	--	Yes	By Chartered Accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-NA

6.11 Activities and support from the Alumni Association

Alumni Association provides-

- Feed back about the overall academic atmosphere of the College.
- Unorganised and undocumented financial help is received for the needy students for admission, treatment, etc.

6.12 Activities and support from the Parent – Teacher Association

- Since the college is rural based, an informal contact is always available which promotes the conducive academic ambience in the campus.
- Representatives of the parents participate in the management committee of the examination.
- On the occasion of the College establishment day parent-teachers assemble and discuss about the overall development of the college.

6.13 Development programmes for support staff

- Computer literacy programme for the staff.
- The staff encouraged to attend-Microsoft India's Workshop on empowerment of teacher on ICT and Training on enhancement of skill in website design.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation drives on the occasion of the College Establishment Day, World Environment Day, etc.
- Cleanliness drive on the occasion of the Youth Festival.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 2010-11 Academic Session is declared as the year of 'Undergraduate Academic Improvement' year. So a concentrated effort is given in this direction.
- Organization of Popular Talks by inviting some eminent persons on different topics like- 'Mental health in the Changing World-the need', etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

On the basis of these discussions with the stake holders, alumni association, the Teachers' Unit, the Governing Body, the highest management body of the college realizes:

- Need of the infrastructure development
- A planned mission to generate resource for the development of the College.

The very mission is supposed to be successful, if the academic scenario develops sufficiently to bring the public support and to attract the Govt. Initiatives. Hence, in continuation with the previous year this year (2010-2011) is also taken as the year of 'Undergraduate Academic development'. As a whole, the college fraternity's attention is focussed in this declared aim. The methodology for achieving the goal is conceived as follows:

- Informal departmental test frequency should be increased.
- Modern teaching-learning tools are to be used.
- Result oriented teaching-learning system should get priority
- Learners should be emotionally motivated to show good result.

7.3 Give two Best Practices of the institution

- Nurturing philanthropic feeling among the students through ‘Poor Aid Fund’. During this year the Poor Aid Fund provided financial support to 26 students of the College.
- Constant sensitization for generating the awareness to protect the environment.

**See Annexure III*

7.4 Contribution to environmental awareness / protection

- *Neem* plantation drive organized by department of Geography
- Celebration of World Environment Day
- Celebration of World Wetland Day
- NEAC programme

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Supportive Local population
- Enrolment of talented students

Weakness:

- Insufficient infrastructure
- Most of the students are from the family of marginal economy

Opportunity:

- Disciplined student community
- Near to Gauhati University and IIT, Guwahati.

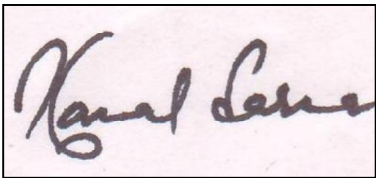
Threat:

- Prevailing rural inertia
- Lack of Govt. Initiative to provide requisite numbers of faculties as well as staffs

8. Plans of institution for next year

- Infrastructure development planning.
- Development of the Life Science with the help of allied sciences.

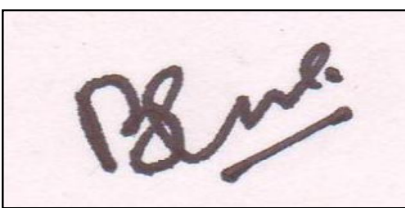
Name Dr Kamal Sarma



A rectangular box containing a handwritten signature in black ink on a light pink background. The signature is written in a cursive style and reads "Kamal Sarma".

Signature of the Coordinator, IQAC

Name Dr B K Dev Choudhury



A rectangular box containing a handwritten signature in black ink on a light pink background. The signature is written in a cursive style and reads "B K Dev Choudhury".

Signature of the Chairperson, IQAC

Abbreviations:

ASTECC	-	Assam Science Technology and Environment Council
BBA	-	Bachelor of Business Administration
BCA	-	Bachelor of Computer Application
CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
GU	-	Gauhati University
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-II

Analysis of the feedback

The institution takes feedback from the students, alumni, stakeholders on the curriculum and the overall academic activities of the College. At the departmental level, the departments of the College take the feedback from the students and guardians on the curriculum transaction and communicate to the authority for further enrichment. Most of the teachers also look for feedback directly from the student during the class hours and appropriate steps are taken accordingly. Any student can contact the Principal directly for his or her feedback.

In special issues coming through feedback, Teacher in-charges of the Union body help the authority to take appropriate steps.

Annexure-III

Poor Aid Fund

Goal of the Fund:

To generate humanitarian feelings among the student community for better understanding about the underprivileged section of the society.

The Context:

The College is established in a rural area where marginalized farmers' families dominate the feeder area. Students coming from the marginalized families cannot afford higher education and these students are vulnerable to college dropouts. As a social commitment to the society the student community through the College authority extends helping hand to the economically weaker students to continue and fulfil their dream for higher study. Thus this type of motivational approach will help the student to make them a responsible citizen in the future course of time.

The Practice:

The poor-aid-fund was initiated by the College authority with the help of student union in 2000-2001 to foster the philanthropic feelings amongst the students. It is to be noted that the encouraging result of this venture is observed through the donation of Rs.200000/ out their UGC sponsored rental share for the construction of Science block in the College.

The fund generated through this initiative meant for the help of poor students. For this purpose, an amount of Rs. 5/- (Rupees Five) only is collected from each student during the admission into First semester under the head of Student Union fees and the same is deposited in a separate Savings bank account in a Nationalized Bank.

The fund is operated by a joint committee comprised of teachers and student which is as follows-

Chairperson - Principal
 Convener - Treasurer of the Student Union
 Members- Two faculty members
 Vice President of Student Union
 General Secretary of Student Union

Table 7.2: Number of students receiving the aid

Sl.No	Academic Year	No. of student
1	2000-2001	08
2	2001-2002	07
3	2002-2003	32
4	2003-2004	18
5	2004-2005	14
6	2005-2006	47
7	2006-2007	30
8	2007-2008	23
9	2008-2009	25
10	2009-2010	27
11	2010-2011	26