



OFFICE OF THE PRINCIPAL  
PUB-KAMRUP COLLEGE  
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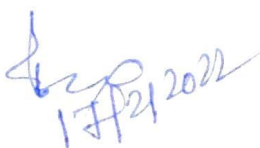
Date : 15/02/2022

**NOTICE INVITING TENDER**

Pub Kamrup College invites sealed tenders for selection of a contractor /vendor for providing Canteen Services at Pub Kamrup College Campus.

**Important Dates:**

Date of publication of tender notification on official website:	<b>17/02/2022</b>
Last date for receipt of tender quotations:	<b>19/02/2022</b>
Date and Time of the opening of tender Quotations:	<b>21/02/2022</b>

  
Principal (i/c)  
Pub Kamrup college  
Baihata Chariali, Assam

## SCOPE OF WORK:

## REQUIREMENTS:

A Contractor/Vendor who can cater to the needs of students and faculty /staff as details given in Annexure I of this tender document is eligible to apply. The contractor/vendor selected through this tender process will have to cater canteen within 05 days from the date of work order and have to provide services to students, faculty members/staff members of Pub Kamrup College. The contractor/vendor will collect the payment directly from the students/staff/faculty for canteen services. The college will pay only those bills which will be ordered by the College Administration by the way of written order to provide the Meal/Tea/Snacks etc. for official purpose as and when required.

## FACILITIES PROVIDED BY COLLEGE AUTHORITY:

Pub Kamrup College has exclusive space to provide canteen services along with kitchen and dining facilities. Charges of Electricity on actual usage basis will be borne by the contractor/vendor. However, furniture, cooking utensils, raw materials, food articles, cooking fuel/gas cylinder, cleaning/washing materials/tools and man power will have to be arranged by the contractor/vendor at his/their own cost. The college will not provide accommodation for manpower engaged by the contractor/vendor.

## TERMS AND CONDITIONS FOR CANTEEN SERVICE ON CONTRACT

1. Contractor/Vendor must accept the terms and conditions mentioned in this tender.
2. The contract will remain valid for a period of one year from the date of its commencement. The contract once awarded can be terminated by either party after giving one month notice. The college authority may terminate the contract of the contractor /Vendor in case the contractor /Vendor commit a breach of any of the terms of the contract
3. The contractor selected for canteen service, will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food.
4. There shall be no compromise on the quality of food supplied by the contractor/vendor.
5. The Contractor/Vendor shall pay Rs. 5000/- (Rupees five thousand only) per month (excluding electricity bill) as monthly rent cum maintenance charge except the summer

- holidays. The monthly rent of the canteen has to be paid by the selected contractor/vendor to the college authority on or before 6<sup>th</sup> day of every month.
6. The selected contractor/vendor has to pay Rs. 5000/- (Rupees Five Thousand only) as Security Deposit. The same will be returned after the successful completion of contract and after adjusting dues if any, of the contractor. In case of the breach of the terms of the agreement, security deposit of the contractor is liable to be forfeited.
  7. On termination of the contract, the Contractor shall return to College Authority the items along with the utensils/equipment provided by the College to Contractor
  8. The Canteen shall remain open from 9:00 A.M. to 04:00 P.M on all working days. Contractor may have to serve foods/refreshments from time to time as per requirement of the college during various events/programmes
  9. The college authority will provide connection for electric supply through a sub-meter. The cost of electricity consumed has to be paid by the selected contractor/vendor regularly on a monthly basis to the college authority as per the bill raised by the electric sub-meter reading.
  10. Refilling of the commercial gas connections will be borne by the contractor.
  11. The canteen management committee will pay regular visit to the canteen to supervise and check the quality & quantity of the food items served in the canteen. The performance of canteen will be evaluated by canteen management committee in every month.
  12. The contractor will ensure that neat and clean clothes and aprons are used by his/her employees handling food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the contractor at his own cost.
  13. The contractor should keep the canteen complex clean. If, at any point the Canteen & its premises are found to be unclean, the contractor shall be held responsible and action deemed fit shall be taken by the competent authority.
  14. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects.
  15. The food should be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served.
  16. The food preparation shall be wholesome and shall generally cater to the taste of the faculty members/employees/students.
  17. The food should be cooked and served in clean utensils. The utensils shall have to be maintained clean at all time
  18. The contractor/vendor shall use recyclable / reusable plates & cups to avoid usage of plastic.

19. The contractor/vendor has to pay special attention for maintaining the Canteen neat and tidy at all times. For this purpose, the Canteen has to be cleaned thoroughly and regularly by the employees of the contractor.
20. The contractor/vendor shall ensure that only hot food is served to the teachers/students/employees. Complaint, if any, in this regard shall be viewed seriously.
21. For non-veg food items, only Chicken, mutton and duck meat will be allowed to cook and serve in the canteen.
22. The contractor has to quote the rate of **Annexure I** mandatorily
23. The contractor should supply the items at the rates fixed on finalization of tender for the items listed in **Annexure I**



**Rates of items to be provided in the canteen**

Sl no	Items	Quantity	Rates Quoted by the tenderer (including all taxes) (in Rs.)
01	Tea regular one cup	100 ml	
02	Coffee one cup	100 ml	
03	Poori , Sabji	4 poori, sabji	
04	Roti and sabji	2 rooti , sabji	
05	Veg pakora	one plate	
06	One aloo porotha with sabji	One plate	
07	Omlet	One	
08	Bread omlet	One	
09	Samosa	Small	
10	Samosa	Big	
11	Veg patties	One	
12	Egg patties	One	
13	Chicken patties	One	
14	Sandwich	One piece	
15	Veg Kachori	One piece	
16	Onion kachori	One piece	
17	Veg roll	One	
18	Egg roll	One	
19	Chicken roll	One	
20	Veg noodles	One plate	
21	Egg noodles	One plate	
22	Chicken noodles	One plate	
23	Veg biriyani	One plate	
24	Chicken biriyani	One plate	
25	Veg pulao	One plate	
26	Chicken pulao	One plate	
27	Fried rice veg	One plate	
28	Fried rice chicken	One plate	
29	Veg momo	One plate ( 05 nos)	
30	Chicken momo	One plate ( 05 nos)	
31	Thali (Veg ) Dal, Rice, Sabzi ,Salad, one person	One plate (unlimited )	
32	Fish curry	One plate	

33	Chicken curry	One plate	
34	Mutton curry	One plate	
35	Duck curry	One plate	
36	Gulab jamun	One	
37	Rosogolla	One	
38	Goja	One	
39	Khoja	One	
40	Burfi	One	
41	Kalakand	One	
42	Peda	One	
43	Cake	One	
44	pastry	One	
45	Mineral water	500ml/1 L	
46	Cold drinks		
47	Biscuits		
48	Chips		
49	Juice		
50	ORS		

\*Any other items to be included by the contractor with the prior approval and approved rates by Canteen Management Committee.