

IQAC MEETING.



Venue: IQAC Office

Date: 14-06-2022

Agenda:

- (1) Discussion on IQA & SSR submission.
- (2) Discussion on MOU with CEIT college, Bhutan
- (3) Discussion on formation of teams for uploading SSR documents.
- (4) Facilities required in IQAC for SSR works.
- (5) Regarding introduction of Bachelor in Physical Education (B.P.Ed)
- (6) Others.

Signature of the Members:

Name

Signature

(1) Bipin K. Barua

2) Narayan Goswami.

3) Nayanmoni Baruah.

4. Mahananda K. Patra

5) Julie Saikia

6) Dipak Kumar

7) Nirmal Ranjan Majumdar

8) Gaurangi Saha

9) Hemasri Devi

10) Pankaj Kumar Baro

11) Dr. Dipu Barman.

12) Gauranga Krishnan Deka.

Bar

Goswami

14/6/22

Patra

14/06/2022

Saikia

Kumar

Majumdar

Saha

Devi

Baro

14/06/22

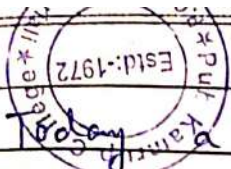
Barman

14/06/22

Deka

14/06/22

General Secretary (2021-22)



Today a meeting of the Internal Quality Assurance Cell (IQAC) was held at 12.45 pm under the chairmanship of Dr. Bhupen Kr. Sarma, Principal of the College to discuss the agenda specified above. The discussion took place in a cordial manner. Dr. Dipak Kawan expresses his view that all the members should support the Coordinator. He talks of a checklist for the departments. Dr. S. Saikia talks of verification of the SSR before ~~uploading~~ uploading. As per the advice of ~~the~~ M. Barhok it has been decided that discussed that each criteria should be given 4 days per completion. At the end of the meeting following resolutions have been taken.

Resolutions

- (1) The Meeting takes a consensus on making a linkage with the C.I.T College, Bihani. The matter be forwarded to the honourable governing Body for approval.
- (2) The meeting authorizes the coordinator as per his plan to form two strategic committees for SSR uploading.

[Signature]
14/06/2022

Principal
Pab Kamrup College
Barhata Chariali

[Signature] 14/06/2022
Coordinator

(IQAC, Coordinator)

Coordinator
Internal Quality
Assurance Cell

IQAE Coordinator's Meeting with the Student Body
Date: 23/6/2022
Venue: E. Resource Centre

Agenda

- (1) Discussion regarding Students' preparedness for NAAC Visit.
- (2) Collection of Student details.
- (3) Others.



Name

Signature

(1) Dr. Bhupen Kumar Sarma.

Date 23/06/22

(2) Narayan Ch. Gowami.

Signature 23/6/22

(3) Dr. Dipen Biswas.

Signature

(4) Mahamanda Pathak

Signature

(5) Dr. Khagen Das

Signature

(6) Prabhajyoti Sarma

Prabhajyoti

(7) Manjit Baishya

Signature

(8) Gauranga Krishna Deka.

Signature 23/06/22

(9) Tridip Sarma

Signature

(10) Amari Jyoti Kalita

Signature

(11) Dhruba Jyoti Das

Signature

(12) Nishita Sarma

Signature

(13) Bharwati Sarma

Signature

(14) Sweetsy Das

Signature

A meeting with the Students' Union was held under the chairmanship of Dr. Bhupen Kr. Sarma, Principal of this college. The meeting discusses about Students' preparedness for NAAC visit, collection of Students' details for Student satisfaction.

ISAE Meeting with Teaching Staff

Date: 26-10-2022



Agenda of the Meeting:

- Discussion Regarding Peer Team Visit
- Formation of Various Committees for Naac Peer Team Visit Management.
- Discussion on Departmental Preparation
- Others.

Signature of the teachers and officials

- (1) Dr. Bhupen Kr. Sarma _____ Date 26/10/22
- (2) Narayan C. Gormani _____
- (3) Dr. Dipu Barmanh. _____
- (4) Dr. Kamal Sarma _____ 26/10/22
- (5) Dr. Julie Saikia _____ 26/10/22
- (6) Dr. Hemanti Devi _____ 26/10/22
- (7) Dr. Chitralekha Jadhav _____ 26/10/22
- (8) Dr. Monalisa Kalita _____ 26.10.22
- (9) Kalpana Bhagabati _____ 26/10/22
- (10) Heli Prantik Bangshi _____ 26/10/22
- (11) Rina Deka _____ 26/10/22
- (12) Kalpana Mishra _____ 26/10/22
- (13) Barnali Deka _____ 26-10-22
- (14) Manisha Medhi _____ 26.10.22
- (15) Nayanmoni Baruah _____ 26/10/22
- (16) Vipasha Bhardwaj _____ 26/10/22
- (17) Stenphi Terangoi _____ 26/10/22
- (18) Kangkam Medhi _____ 26/10/22
- (19) Kabita Deka _____ 26/10/22
- (20) Ranajit Baruah _____ 26/10/22
- (21) Prantu Datta _____ 26/10/22



- 22. Ajit Kalita ————— 26/10/22
- 23. Dhruv Baro. ————— 26/10/22
- 24. Babita Das 26/10/22
- 25. Bipul Deka 26/10/22
- 26. Parag Kr Baro, 26/10/22
- 27. Navajyoti Choudhury 26/10/22
- 28. Hiteswar Mahali 26/10/22
- 29. Gaurangi Gop. 26/10/22
- 30. Gitali Kalita 26.10.22
- 31. Abinash Thog Anoj 26/10/22
- 32. Jishu Deka 26/10/2022
- 33. Namita Kalita Kalita
- 34. Sukumar Deka 26/10/2022

A meeting of IQAC with the teaching staff was held in college Auditorium under the chairmanship of the Principal, Dr. Bhupen Kr. Sarma. The meeting comprehensively discusses about the NAAC Peer team visit, formation of various committees for proper management of NAAC peer team visit related works. In the meeting, the Principal of the college also talked about the works to be done by the teachers at the individual level, the works to be done by the Depts. and overall preparation of the college. In the meeting, IQAC coordinator, vice-Principal and the teachers presented their views in the way to effective management of the NAAC Peer Team visit related works. At the end of the meeting the following resolutions are taken:

Resolutions:

1. The meeting has taken consensus on formation of various committees namely Peer Team Management committee, committee to allow facilities



of NAAE Peer Team from Airport, Food Committee, cultural committee, IT Management committee, Management of Volunteers committee, Stakeholders Management committee.

2. The meeting resolved that the departments will prepare their NAAE Peer Team Visit related documents, Power point presentation within a couple of days.

[Signature]
Co-ordinator, IQAC

Coordinator
Institution Quality
Assurance Cell
Kamrup College

IQAC Meeting, 03-11-2022



Agenda of the Meeting:

- ① AQAR preparation
- (2) Peer Team Visit
- (3) Others.

Signature of the dignitaries:

① Name	Signature.
1. Bhupen Kr Sarma	03/11/22
2. Nabajyoti Goswami	03/11/22
3. Kamal Sarma	03/11/2022
4. Md. Syed Ali.	03/11/2022
5. Dadul Dewri	03/11/22
6. Khagen Das	03/11/22
7. Anup Sarmah	03/11/2022
8. Rankey Kumar Boro	03/11/22
9. Hemasree Dori	03/11/22
10. Gaurang Gope	03/11/22
11. Nayanmoni Baruah.	03/11/22
12. Rina Deka	03/11/22
13. Julie Saikia	03/11/22
14. Nirmal K. Mazumdar	03/11/22

A meeting of the IQAC was held today in the IQAC chamber under the chairmanship of principal, Dr. Bhupen Kr. Sarma. The meeting discussed on the agenda and unanimously takes the following resolutions

2022-11-21



- ① Works on A & AR 2021-22 preparation to be continued simultaneously with the preparation of post SSR.
- ② A certificate course management to be formed.
- ③ Various committees for management of peer Team visit to be formed and finalized.
- ④

[Signature]

03-11-2022

Coordinator
Quality
Assurance Cell
College

Joint Meeting between: IQAC & Peer Team
 Visit Core Team Date: 14-11-2022



Agenda

- (1) Finalisation of Peer Team Visit: ~~Siddulu~~

Signature of the Delegates:

- | | |
|----------------------------|--|
| (1) Bhupen kr Same | |
| (2) Nayanmoni Goswami |  14/11/22 |
| (3) Dr. Dipen Barbarah |  |
| (4) Dr. Kamal Satua |  |
| (5) Mr. Uday Chel |  |
| (6) Julie Saikia |  14/11/22 |
| (7) Dipak Kumar |  |
| (8) Nayanmoni Baruah |  14-11-22 |
| (9) Khagen Das |  14-11-22 |
| (10) Pankaj Km. Baro |  14-11-22 |
| (11) Guranga Kristman Deka | 14-11-22 |

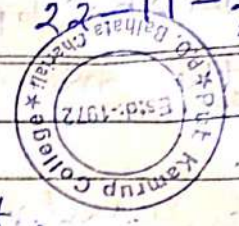
Today a meeting of the IQAC & Peer Team Management Committee takes place at IQAC office under the chairmanship of Dr. Bhupen Same, Principal of the College. The meeting threadbare discuss possible date schedule for PT visit.

Resolution:

- (1) The meeting unanimously resolve the date schedule as per the following:
- a. 22-23 December, 2022 (Thursday - Friday)
 - b. ~~23~~ 24-25 January, 2023 (Tuesday - Wednesday)
 - c. ~~09~~ 10-11 February, 2023 (Thursday - Friday)
- (Friday - Saturday)

(Some)
Abdul

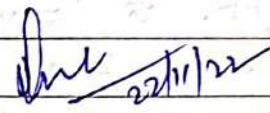
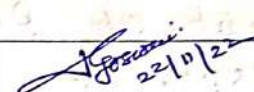
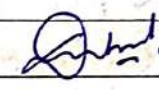
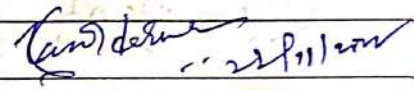
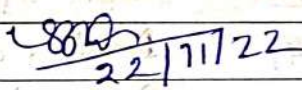
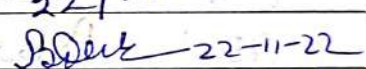
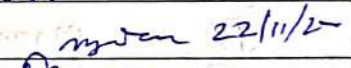
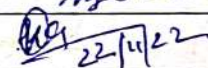
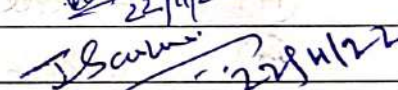
Meeting with the conveners constituted for
NAAC Peer Team Visit, Date: 22-11-2022



Agenda:

(1) Discussion on NAAC PT visit.

Signature:

- (1) Dr. Bhupen K. Sarma.  22/11/22
- (2) Mr. Narayan G. Ganwani  22/11/22
- (3) Dr. Dipen Barhamukh. 
- (4) Dr. Kamal Sarma.  22/11/22
- (5) Dr. Babarha Das.  22/11/22
- (6) Dr. Barmali Deha.  22-11-22
- (7) Dr. Nirmal Ranjan Mazumdar.  22/11/22
- (8) Dr. Khagen Das  22/11/22
- (9) Dr. Julie Saikia  22/11/22

The Meeting convened today under the chairmanship of Principal Dr. Bhupen K. Sarma was to understand issues confronted by various committees set for preparation in connection with Peer Team Visit. The meeting urges the IQAC, coordinator to supply the printed copy of the SSR to all the departments.



General Meeting - IPAC co-ordinator

Date - 11/01/2023



- ① Discussion on NAAC preparedness.
- ② others.

Signature of the Present Members:

①

② Dr. Hemanti Devi

[Signature] 11/01/2023

③ Navajyoti Choudhury

[Signature] 11.01.2023

4. Chitralekha Jankhadar.

[Signature] 11/1/23

5. Kalpana Bhagebshi

[Signature] 11.1/23

6. Julie Saikia

[Signature] 11/1/23

7. Kufar Sarin Same

[Signature] 11/1/23

8. Rina Deka

[Signature] 11/01/23

9. Hiteswar Mahanti

[Signature] 11/01/23

10. Bipul Kumar

[Signature] 11/01

11. Prantik Dutta

[Signature] 11/01/23

12. Gaurav Gop.

[Signature] 11/01/2023

13. Monalisa Kalita

[Signature] 11.1.23

14. Anjo Sarma.

[Signature] 11.1.23.

16. Bipul Deka

[Signature]

17. Ratika Deka

18. Sadul Senari

[Signature] 11/1/23

Today a meeting of IPAC ^{and staff} takes place under the chairmanship of Dr. Bhupen Kr. Sarma, Principal. The meeting basically discusses on preparedness of the college for NAAC ~~the~~ PTV. The principal and coordinator explain the measures taken for preparing the college.

[Signature]

IQAC Meeting.

16/03/2023



- (1) Discussion on preparation for NAAC 4th cycle. #
- (2) Others

Signatures.

(1) Shree 16/03/2023

(2) Narayan Goswami 16/3/23

(3) Jitendra Sarkar 16/3/2023

(4) Hemadri Desai 16/3/2023

(5) Ganesh Gop. 16/3/23

(6) Anup Saremah 16/03/2023

(7) Pankaj Km. Bano 16/3/23

(8) Jishu Deka 16/03/23

(9) Dipen Bhusankar 16/03/2023

(10) Md. Syed Ali 16/3/23

An IQAC meeting was held in 16/03/2023 at IQAC room at 1.30 pm. The meeting was primarily held to discuss about the next cycle NAAC preparation of the college. The meeting approves a list of Departmental Action Plan, 2022-23, that systematically thought about the criteria-wise initiatives for further better performance of the college.

Resolution No. 1:

The meeting resolved that the college will follow the departmental Action plan, 2022-23, prepared by IQAC and will try to execute them accordingly.

Resolution : 2

One FDP for non-teaching staff to be organised.



INTERNAL QUALITY ASSURANCE CELL

PUB KAMRUP COLLEGE

BAIHATA CHARIALI, KAMRUP, ASSAM

Email: aqar.pubkamrupcollege@gmail.com

Date: 03-03-2023

NOTICE

This is for the information of all the HOD's that the College is gearing itself for 4th cycle of NAAC accreditation. Keeping in mind better prospect of the College, the IQAC has prepared an annual action plan, 2022-23 for all the Departments of the college. You are requested to take initiative for implementing the action plan before July 31, 2023. For any support you are requested to consult the IQAC Co-ordinator.

Departmental Action Plan, 2022-23

Department of

1. One special programme for advanced and slow learners.
2. Remedial classes.
3. One sports/cultural competition.
4. One student exchange programme.
5. One special programme for SC/ST/OBC students (*To be initiated by SC/ST and OBC cell*)
6. One workshop on Recharge Methodology, Intellectual Property Rights (IPR) and entrepreneurship.
7. One extension activity.
8. One out reach programme.
9. At least two Collaborative activities for Research, Faculty exchange internship.
10. One MOU with institutions, other universities, industries, corporate houses.
11. At least one programme on Capacity building and skills enhancement initiatives including Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene), ICT/computing skills to be taken.
12. At least one Internship Programme.

Dr. Dipen Bezbaruah
Co-ordinator
Internal Quality Assurance Cell
Pub Kamrup College

Coordinator
Internal Quality
Assurance Cell

IPAC Meeting, 12/04/2023

Agenda :

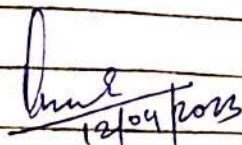
1. Charge hand over to the new IPAC committee
2. Others.

Signatures :

1. Bipin Kr. Samra 12/04/2023
2. Dipak Kumar
- 3.
- 4.
5. Hemant Dori
6. Khagen Das.
7. Dipan Bhandari
8. Nayanmoni Baruah;
9. Bipul Deka
10. Jishu Deka.
11. Dulamoni Deka.
12. Nisul Rajan Prasad
13. Pankaj Kr. Baro 12/04/2023

Today, on 12/04/2023, at 2.30 PM, an IPAC

meeting is held in the IPAC room. The meeting is presided over by the Principal, Dr. Bipin Kr. Samra of the college. In the presence of the Principal and IPAC members, the new committee including the IPAC co-ordinator, Dr. Khagen Das has taken the charge of this new IPAC.


12/04/2023



INTERNAL QUALITY ASSURANCE CELL

PUB KAMRUP COLLEGE

BAIHATA CHARIALI, KAMRUP, ASSAM

Email: aqar.pubkamrupcollege@gmail.com

Date: 17-04-2023

Agenda of the IQAC General Meeting

Date: 26th April, 2023

1. Taking Chair by Chairperson
2. Purpose of the Meeting
3. Discussion about the needful strategies under different NAAC Assessment Criteria.
C1:- : 1. Discussion of MoU for raising Internship/ field projects etc.
2. Starting of Certificate Course/ Value Added Course
C2:- Special programmes for Advanced/ Slow Learners
C3- 1. Research initiatives/ strategies for teachers
2. Extension and Outreach activities by NSS/ Scout and Guide
C4- ICT enabled class room
C5- Alumni Association/ Alumni Contribution
C6- Resource mobilization
C7- Chalk out of best practices
4. Reformation/ Formation of cells/committees.
5. Others.

Agenda is approved

Chairperson/ Principal

Principal
Pub Kamrup College
P.O. Baihata Chariali

IPAC Meeting : 26/04/2023



Signature of the present members :

1. Bhupen Jar Sana
2. Narayan Goswami
3. Mrs. Syes Ali
4. J. Saini (JUHE SAINI)
5. Dr. 26/4/23 (Dadul Dewari)
6. Himesri 26/4/23 (Himesri Das)
7. Khagen Das
8. Nayanmoni Baruah
9. Babita Das
10. Kalpana Hirma
11. Rina Deka
12. Gagan. Gogoi
13. Nirmal Kishan Mazudas
14. Bipul Deka
15. Montu Saikia
16. Pankey Km. Barua 26/07/2023
17. Bipak Konwar

Today, on 26th April, 2023 at 1.30 PM, a general meeting of IPAC is held on the IPAC room. The meeting is presided over by the Principal of the College, Dr. Bhupen Kr. Sarma. Co-ordinator IPAC, Dr. Khagen Das explained the objective of the meeting about the needful action plan in seven criteria about NAAC Assessment to be prepared by the IPAC of the College.

Meeting held on 26/04/2023



Today on 26/04/2023, an IGAC meeting has been held under the chairmanship of the Principal of Pub Kamrup College.

After a long threadbare discussion, the following resolutions have been taken unanimously.

Resⁿ 1: The meeting resolves to extend the number of MoU with different organizations/institutions with a view to increase exchange programme/internship/field visit etc.

Resⁿ 2: The meeting resolves to direct the Certificate course management committee to take steps to open certificate courses/value added courses in line with NEP, 2020.

Resⁿ 3: The meeting resolves to direct the Research and Development cell of the college to organize an workshop on "How to Develop a Journal" and to take steps to initiate the process of publication of a Journal.

Resⁿ 4: The meeting resolves to develop a system of holistic assessment/to chalk out advance learner and slow learner and to take appropriate measures.

Resⁿ 5: The meeting directs to organize a Faculty

Development Programme with ICT academy.

Resⁿ 6: The meeting decides to collect feedback from students, teachers alumni and employers

contd.



Resⁿ 6: The meeting resolves to reconstitute

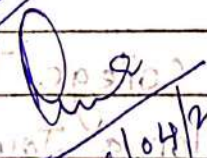
constitute different cells/committees like
MOU management committee, Extension,
Activity cell, Mentor-Mentee cell, etc. Criteria
etc.

Resⁿ 7: The meeting unanimously resolves to setup

the "Pub Kamrup College News Letter" under
the patronship of Dr. Nirmal Ranjan Majumdar
Librarian of the college.

Resⁿ 8: The meeting resolves to develop diff

types of forms/sheets for keeping record
of different activities run in the college

Approved

26/04/2023
Principal
Pub Kamrup College
P.O. Baihata Chariali

AGENDA

IQAC Meeting

Date: 18-05-2023

- ① Taking chair by chairperson.
- ② Purpose of meeting
- ③ Discussion about submission of AQAR 2022-23
- ④ Discussion about Organization of Financial Education Training under National Institute of Securities Markets.
- ⑤ Others.

Signature of the Members Present in the meeting

① Shyamur bar Same

18/05/23

② Rina Deka

18/05/23

③ Bipul Deka

④ Nayanmoni Baruah

18/05/23

⑤ Hemanti Devi

18/05/23

⑥ Kalpana Hinka

18/05/23

⑦ Julie Saini
⑦ Abdul Sami

18/05/23

⑧ Khagen Das

18/05/23

9) Pankey 'kn. Baro 18/5/23

10) Gamangr Lpp 18/5/23

11) Trip Sarimah 18/5/23

12) Jstn Deka Jstn

13) Dipak Komwar 18/5/23

14) Balita Das 18/5/23

15) Narayan Goswami 18/5/23



Resolutions of IQAC Meeting held on 18-05-2023:

After having a long threadbare discussion, The meeting undertakes the following resolutions unanimously under the chairmanship of Principal of Pub kamrup college.

Resⁿ 1: The meeting resolves to ~~pro~~ carry forward the preparation process of AQAR-2022-23 without hampering the admission process of 2023-24.

Resⁿ 2: The meeting ~~organizes~~ resolves to organize a few extension programme under the banner of IQAC.

Approved

18/5/2023

Principal
Pub College
Chariati